

## Horton High School

### Communication for Student Learning and Assessments

At Horton, we are committed to providing the best educational opportunities to meet the needs of all students in our school. Students, teachers, and parents/guardians can work most effectively together when they share a common understanding of what students are expected to achieve. It is only through clear communication that teachers, parents/guardians, and students can work together to maximize student learning. This plan highlights communication between school and home as a key component for student success at school.

The *Student Assessment and Evaluation of Student Progress Policy* states that assessment must be fair to all children. This policy aims to enhance student learning and achievement through clear and consistent direction for assessment, evaluation, and reporting practices based on curriculum outcomes. As part of enhancing the learning and achievement of all students, this policy also supports inclusive and equitable practices related to student assessment, evaluation, reporting, and well-being.

Horton will release this school communication plan at the beginning of each school year to align with provincial policy. This plan will include information such as contact information for the principal, teachers, and other school staff, as well as for how to best reach them (e.g., email), school procedures, professional development calendar dates, and information for students and parents on the process to review an assessment or evaluation.

Within the first week of each semester teachers will establish clear criteria for assigning grades and communicate to students what is being evaluated and how it will be done. Teachers will also provide their own communication plan to students and parents at the beginning of the school year or semester for each course. **If you are unsure of the communication plan for any course, please reach out to the teacher or school administration regarding inquiries about assessment or evaluation.**

A student's final grade will be reflective of balanced assessment. Teachers will ensure all students have multiple opportunities to demonstrate their learning in a variety of ways. The assigning of final marks involves teachers using their professional judgment in making decisions based on varied assessments collected over a period of time. No single assessment event, including an examination, will be valued at more than 20 percent of the final mark. Please refer to the individual course outlines for assessment details.

[Guiding Principles of the Nova Scotia Student Assessment Policy:](#)

[Communicating Student Learning:](#)

[Process for Addressing Concerns Regarding Evaluation Results:](#)

[Please review these Classroom Assessment Due Date and Extension Procedures:](#)

[Course Change or Withdrawal](#)

[Final Assessments/Exams:](#)

[Students, Teachers and Parents are responsible for:](#)

[School Communication Methods:](#)

#### **Review of School Communication Plan**

The success of any plan depends upon the continual feedback provided by those whom the plan affects. The School Communication Plan will be reviewed and amended as needed by school administration after consulting with staff and the SAC. This review will take place in conjunction with the updating of the Student Success Plan.

A complete and up-to-date copy of the Horton High School Plan for Communicating Student Learning is available at [www.hortonhighschool.ca](http://www.hortonhighschool.ca)