



Horton High School

Parent Portal Login and Account Information

Course Handbook	Newsletters	Options & Opportunities
CSI Annual Report	Note From Home	Student Handbook
Daily Schedule	Parental Portal	Student Insurance
Growing Up Digital	Parent Portal Guide	Student Services
Guidance	Report an Absence	Zip Thru Card Info
IB Program		

Step 1: Locate the Parent Portal link on the Parents section of the Horton website:

Horton website:

hortonhighschool.ca

Step 1

Step 2: Click “Create Account”

Step 2

PowerSchool

Login

User Name

Password

[Having trouble logging in?](#)

Create an Account

Create a parent/guardian account that allows you to view all of your students with one login account. You can also manage your account preferences. [Learn more.](#)

The following information will be entered next:



Create a Parent/Guardian Account

A parent/guardian account allows you to view the information for one or more students with a single login. You can also manage your personal account preferences.

To create a parent/guardian account, enter the following information:

- **Name** - Your first and last name
- **Email** - Student notifications and correspondence related to your parent/guardian account will be sent to this email
- **Desired User Name** - Your user name is your unique PowerSchool identity
- **Password** - Your password must be at least 6 characters long
- **Student Access Information** - Information for a minimum of one student, including the student name, Access ID, Access Password, and your relationship to the student

Step 3: Fill out the form to create your unique Parent/Guardian Account.

- The email should be a PARENT email address.
- Passwords should contain both letters and numbers to be more secure.

Step 4: Enter the name, Access ID, Access Password and Relationship for EACH of your Horton students. The school will provide the Access ID and Access Password for each student. These randomly generated codes are only entered once (by you) to verify that you are “connected” to the student.



Step 3

Create Parent/Guardian Account

First Name	<input type="text" value="Homer"/>
Last Name	<input type="text" value="Simpson"/>
Email	<input type="text" value="homersimpson@eastlink.ca"/>
Desired User Name	<input type="text" value="hjsimpson"/>
Password	<input type="password" value="....."/> <input type="checkbox"/> Strong
Re-enter Password	<input type="password" value="....."/>

Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent/Guardian Account

Student Name	Access ID	Access Password	Relationship
1. <input type="text" value="Bart"/>	<input type="text" value="YK5N2LG5"/>	<input type="password" value="....."/>	Father, natural/adoptive <input type="button" value="v"/>
2. <input type="text" value="Lisa"/>	<input type="text" value="HRD36W9P"/>	<input type="password" value="....."/>	Father, natural/adoptive <input type="button" value="v"/>
3. <input type="text"/>	<input type="text"/>	<input type="password"/>	-- Choose <input type="button" value="v"/>
4. <input type="text"/>	<input type="text"/>	<input type="password"/>	-- Choose <input type="button" value="v"/>
5. <input type="text"/>	<input type="text"/>	<input type="password"/>	-- Choose <input type="button" value="v"/>
6. <input type="text"/>	<input type="text"/>	<input type="password"/>	-- Choose <input type="button" value="v"/>
7. <input type="text"/>	<input type="text"/>	<input type="password"/>	-- Choose <input type="button" value="v"/>

Step 4

Access ID & Access Password are provided by the school.

Step 5: Click “enter”

Step 6: Login to your account with the username and password you just entered (in Step 3).

PowerSchool

Step 6

Congratulations! Your new Parent/Guardian Account has been created. Enter your Username and Password to start using your new account.

Login

User Name

Password

[Having trouble logging in?](#)

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Note: You can add additional students at any time by logging into your account, clicking “Account Preferences” then clicking the “Students” link.

You will ALWAYS need the Access ID and Access Password to add a student to your account.

For a demonstration video:

<http://inschool.ednet.ns.ca/content/inschool-parent-portal-demonstration-video>

Need help? Email: jodye.routledge@avrsb.ca